

Manager Self-Service



Microsoft
Dynamics®
AX

Manager Self-Service

- Leverage your investment in Microsoft Dynamics® AX and its Human Capital Management modules
- Improve the effectiveness of your Human Resources staff
- Increase the efficiency of your Human Resources operations and transaction processing
- Automate Human Resources Policies, Procedures, and Processes

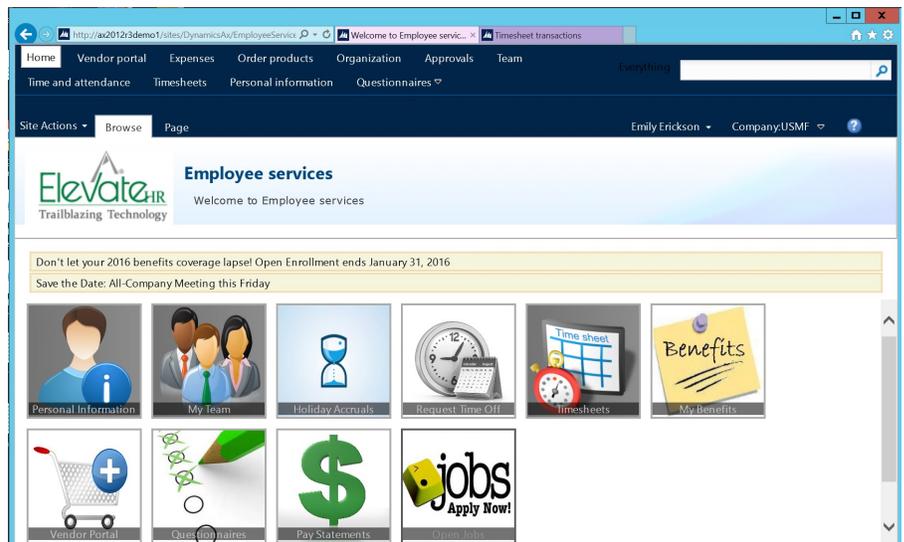
Microsoft Partner
Gold Enterprise Resource Planning



Elevate^{HR}
Trailblazing Technology
www.elevate-hr.com

Elevate HR® for AX integrates with Microsoft Dynamics® AX to complete its Human Capital Management features

Manager Self-Service, our **HCM Effectiveness*** module on the Enterprise Portal, gives HR departments flexible, powerful, easy-to-maintain Process Wizards which distribute HR processes to decision makers. Wizards can include manager-initiated change requests for actions such as compensation increases, promotions and transfers, hires and terminations, and requisitions for new positions and recruitment projects.



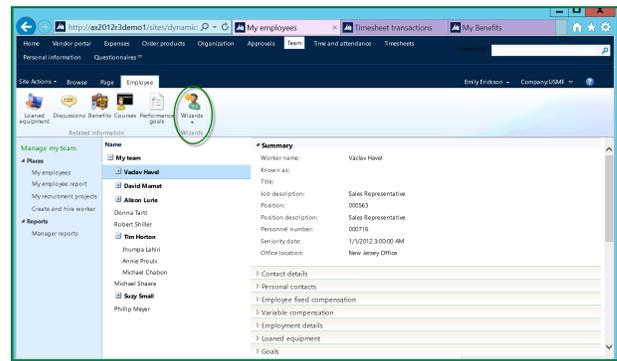
Elevate HR's updated self-service user experience delivers Microsoft's Modern UI within the framework of Enterprise Portal

Manager Self-Service handles the complexities of Human Capital Management activity for Dynamics AX, including all effective date correlations, historical record insertions, interrelationships between records, and position vacancies. Additionally, **Manager Self-Service** provides position-based approval flows to ensure that actions are fully authorized, and that notifications and downstream HR and payroll activity can all be automated and controlled.

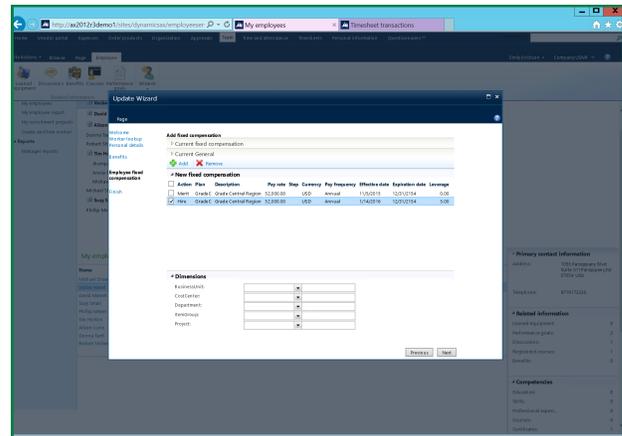
* See separate **HCM Effectiveness** Fact Sheet

Features

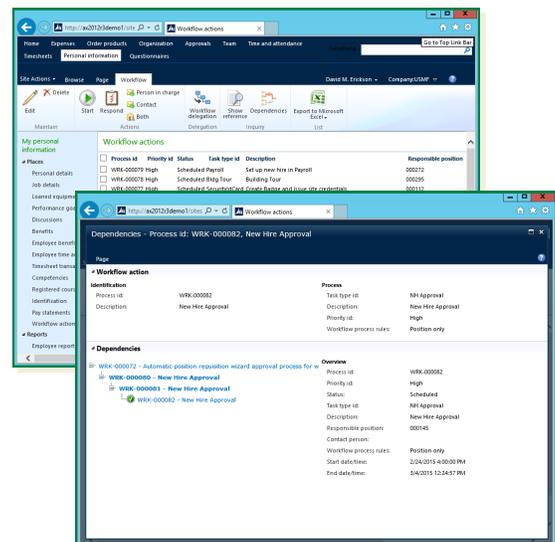
- Unlimited Manager Self-Service Process Wizards and Workflow for Hire, Update, Move, and Terminate enable many different configurations, now with powerful field level control for complete flexibility
- Configurable parameters allow each Manager Self-Service Process Wizard to have unique text, different steps, and specific approval requirements
- Interruptible Process Wizards can be stopped and saved for later completion, pending all data until an entire Wizard is finished—dramatically improving transaction integrity
- HR users can create and configure Approval Flows without involving programmers or other technical staff
- Position-based approval rules maintain process integrity irrespective of employee movement within, into, and out of the organization
- Manager Self-Service is completely configurable by an HR practitioner, without need for technical assistance



Drill down through multiple levels of your reports-to hierarchy, and launch Manager Self-Service by clicking the “Wizards” icon



Manager Self-Service gives managers direct update access to their team for position requisition, hire events, transfers and promotions, terminations, and other HCM activities.



Managers can view notifications and actions requiring approvals, reroute and delegate if needed, and can follow the entire flow of the approvals through all steps. Approvals and notifications can proceed sequentially, or in parallel, depending on the needs of your business processes.

For more information about our products and services, visit www.elevate-hr.com

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